		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
Board of Supervisors	Full-Time Permanent				
•	Secretary to the Board	1	1	1	1
County Attorney	Full-Time Permanent				
	County Attorney	1	1	1	1
	Deputy County Attorney	1	1	1	1
	Assistant County Attorney	0	0	1	1
	Administrative Secretary	1	1	1	1
		3	3	4	4
	Part-Time Permanent				
	Office Assistant (1,040 hrs)	1	1	1	1
	Part-Time Temporary				
	Law Clerk	480 hrs	480 hrs	480 hrs	480 hrs
County Administration	Full-Time Permanent				
	County Administrator	1	1	1	1
	Assistant County Administrator	1	1	1	1
	Administrative Aide	1	1	1	1
	Capital Projects Administrator	1	1	1	1
		4	4	4	4
	Part-Time Permanent				
	Secretary (1,040 hrs)	1	1	1	1
	Part-Time Temporary				
	Secretary	0	0	624 hrs	624 hrs
	On-Call				
	Senior Office Assistant	504 hrs	100 hrs	0	0
Human Resources	Full-Time Permanent				
	Human Resource Manager	1	1	1	1
	Senior Personnel Analyst	1	1	1	1
	Personnel Analyst	1	1	1	1
	Personnel Assistant	1	1	1	1
		4	4	4	4
	Full-Time Limited-Term*				
	Personnel Analyst	0	0	0	1
*Position funded by the W	Villiamsburg Regional Library				
	Page G-4				
Human Resources,	On-Call	700 1	100.1	100 1	100 1
Continued	Senior Office Assistant	780 hrs	100 hrs	100 hrs	100 hrs
Training and Quality	Full-Time Permanent				
Performance	Training and Quality Performance Coordinator	1	1	1	1
	Training and Quality Performance Analyst	2	2	2	2
	Secretary	0.50 *	0.50 *	0.50 *	0.50 *
		3.50	3.50	3.50	3.50
Voluntaar Sarvigas	Full Time Permanent				

Volunteer Services

Full-Time Permanent

		<u>FY 97</u>	FY 98	<u>FY 99</u>	<u>FY 00</u>
	Volunteer Coordinator	1	1	1	1
	Secretary	0.50 *	0.50 *	0.50 *	0.50 *
		1.50	1.50	1.50	1.50
General Registrar	Full-Time Permanent				
	General Registrar	1	1	1	1
	Chief Assistant General Registrar	1	1	1	1
	Assistant General Registrar	1	1	1	1
		3	3	3	3
	Part-Time Permanent				
	Assistant General Registrar (1,352 hrs)	1	1	1	1
	On-Call				
	Office Assistant	300 hrs	300 hrs	300 hrs	300 hrs
Electoral Board/ Elections	Appointed Electoral Board	3	3	3	3
Financial and	Full-Time Permanent				
Management	Manager of FMS	1	1	1	1
Services	Assistant Manager	1	1	1	1
	Senior Administrative Secretary	1	1	1	1
	Secretary	1	1	1	1
	Mail Clerk	1	1	1	1
		5	5	5	5

^{*}One-half of full-time position shared between Volunteer Services and Training and Quality Performance.

	Page G-5				
Accounting	Full-Time Permanent				
	Accounting Supervisor	1	1	1	1
	Senior Accountant	1	1	1	1
	Payroll Specialist	1	1	1	1
	Account Clerk II	2	2	2	2
	Accounting Technician	2	2	2	2
		7	7	7	7
	Full-Time Limited-Term*				
	Accountant	0	1	1	1
	Account Clerk I	0	1	1	1
		0	2	2	2
	Part-Time Temporary				
	Intern	1,180 hrs	1,000 hrs	1,000 hrs	1,000 hrs
Commissioner of the	Constitutional Officer				
Revenue	Commissioner of the Revenue	1	1	1	1
	Full-Time Permanent**				
	Chief Deputy Commissioner	1	1	1	1
	Business License Inspector	1	1	1	1

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
	Deputy III	0	0	1	1
	Deputy II	2	2	4	4
	Deputy I	4	4	1	1
	Tax Auditor	1	1	1	1
		9	9	9	9
Real Estate	Full-Time Permanent				
Assessments	Director of Real Estate Assessments	1	1	1	1
	Principal Real Estate Appraiser	1	1	1	1
	Senior Real Estate Appraiser	1	1	1	1
	Real Estate Appraiser	1	1	1	1
	GIS/Cartographic Analyst	2	2	2	2
	Real Estate Information Specialist	1	1	1	1
	Real Estate Technical Assistant	2	2	2	2
		9	9	9	9

^{*} Positions funded by Regional Jail and Juvenile Detention Commission.

^{**}Positions partially funded by the State.

	Page G-6				
Treasurer	Constitutional Officer				
	Treasurer	1	1	1	1
	Full-Time Permanent				
	Assistant Treasurer*	1	1	1	1
	Fiscal Technician*	3	3	2	2
	Account Clerk I*	1	1	0	0
	Account Clerk II*	2	4	4	4
	Accounting Technician*	1	1	3	3
		8	10	10	10
	Part-Time Temporary*				
	Account Clerk I	1,377 hrs	1,718 hrs	100 hrs	100 hrs
Purchasing	Full-Time Permanent				
	Purchasing Director	1	1	1	1
	Senior Buyer	1	1	1	1
	Buyer Technician	1	1	1	1
		3	3	3	3
Fleet Maintenance	Full-Time Permanent				
	Fleet Maintenance Administrator	1	1	1	1
	Shop Foreman	1	1	1	1
	Automotive Mechanic	4	4	4	4
	Automotive Inventory Specialist	1	1	1	1
		7	7	7	7

^{*} Positions approved and partially or totally funded by the State.

<u>FY 97</u> <u>FY 98</u> <u>FY 99</u> <u>FY 00</u>

	Page G-7				
Facilities Management	Full-Time Permanent				
	Facilities Management Administrator	1	1	1	1
	Building Maintenance Superintendent	1	1	1	1
	Facilities Management Assistant	1	1	1	1
	Custodial Supervisor	1	1	1	1
	Custodian**	3	3	3	2
	Lead Custodian*	0	0	2	2
	Building Maintenance Specialist I	2	2	2	2
	Building Maintenance Specialist II	1	1	1	1
	HVAC/Electrician	2	2	2	2
	HVAC Mechanic	1	1	1	1
	Master Electrician	1	1	1	1
	D (T) D	14	14	16	15
	Part-Time Permanent	-	-	-	_
	Custodian (7,020 hrs)**	7	7	7	6
	Custodian (9,022 hrs)*	0	0	7	7
		7	7	14	13
	On-call				
	Custodian	1,850 hrs	1,850 hrs	1,850 hrs	1,850 hrs
	Custodian*	0 hrs	0 hrs	338 hrs	338 hrs
		1,850 hrs	1,850 hrs	2,188 hrs	2,188 hrs
Grounds Maintenance	Full-Time Permanent				
	Parks and Grounds Maintenance Super.	1	1	1	1
	Landscape Foreman	1	1	1	1
	Small Engine Mechanic	1	1	1	1
	Grounds Maintenance Assistant/Specialist	5	5	5	5
		8	8	8	8
	Seasonal Positions				
	Grounds Maintenance Assistants	2,058 hrs	2,058 hrs	2,058 hrs	2,058 hrs

^{*} Positions were moved from Parks and Recreation, effective FY 1999.

^{**} Positions moved to Courthouse, effective FY 2000.

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
Information Resources	Full-Time Permanent				
Management	Director of IRM	1	1	1	1
	Data Processing Administrator	1	1	1	1
	Programmer Analyst	1	1	1	2
	Programmer Analyst/Integrator	1	1	1	1
	Information Center Specialist	1	1	1	1
	Microcomputer Specialist	2	1	1	1
	Microcomputer Network Specialist	0	1	2	2
	Information Systems Operations Technician	1	1	0	0
	Publications Management Supervisor	1	1	1	1
	Publications Specialist I/II	2	2	2	2
	Telecommunications Network Specialist	1	1	1	1
	Graphics Specialist	1	1	1	1
	Records and Imaging Specialist	1	1	1	1
	Records Center Clerk	1	1	1	1
		15	15	15	16
	Part-Time Permanent				
	Publications Specialist I/II (1,300 hrs)	1	1	1	1
Development	Full-Time Permanent				
Management	Development Manager	1	1	1	1
	Civil Engineer	1	1	1	1
	Environmental Specialist	1	1	1	1
	Administrative Secretary**	1	1	0	0
	Planning Technician	1	1	1.50 *	1.50 *
		5	5	4.50	4.50
	Part-Time Limited-Term				
	Engineering Technician (1,040 hrs)	1	1	0	0

^{*}One position shared between Development Management and Planning.

	Page G-9				
Planning and	Full-Time Permanent				
Development	Director of Planning	1	1	1	1
	Principal Planner/Zoning Administrator	1	1	1	1
	Principal Planner	1	1	1	1
	Code Compliance Officer *	0	0	2	2
	Planner/Senior Planner	5	5	5	5
	Planning Technician**	0	1	1.50	1.50
	Administrative Secretary	1	1	1	1
	Secretary	1	0	0	0
	Landscape Planner	0	0	0	1
	Park/Greenway Planner***	0.50	0.50	0.50	0.00

^{**} This position was reclassified to a Development Technician in FY 99.

		<u>FY 97</u>	FY 98	<u>FY 99</u>	<u>FY 00</u>
		10.50	10.50	13.00	13.50
	Part-Time Temporary	375 hrs	0 hrs	0 hrs	0 hrs
	Development Management Technician	3/3 IIIS	U III'S	U IIIS	U III'S
Code Compliance	Full-Time Permanent				
	Director of Code Compliance	1	1	1	1
	Chief Building Inspector	1	1	1	1
	Inspector/Combination Inspector	7	7	8	9
	Plans Examiner	1	1	1	1
	Permit Technician	1	1	1	1
	Senior Permit Technician	1	1	1	1
	Code Compliance Officer	2	2	0	0
		14	14	13	14
	Full-Time Limited-Term				
	Inspector/Combination Inspector	0	0	1	0
	Part-Time Temporary				
	Assistant Plans Examiner	0	1,040 hrs	1,040 hrs	1,040 hrs
	Office Assistant	0	1,040 hrs	1,040 hrs	1,040 hrs

^{*} Transferred from Code Compliance.

	Page G-10				
Environmental	Full-Time Permanent				
Services	Environmental Director	1	1	1	1
	Engineering Inspector	4	4	4	4
	Civil Engineer	0	0	0	1
	Management Assistant	1	1	1	1
		6	6	6	7
Economic	Full-Time Permanent				
Development	Economic Development Director	1	1	1	1
	Economic Development Assistant	1	1	1	1
	Economic Development Project Coord.	1	1	1	1
		3	3	3	3
Solid Waste	Full-Time Permanent				
Management	Solid Waste Superintendent	1	1	1	1
	Solid Waste Assistant	1	1	1	1
	Convenience Center Attendant I	2	2	2	2
	Convenience Center Attendant II	1	2	2	2
		5	6	6	6

^{**}Position shared between Development Management and Planning

^{***}Position shared with Recreation Administration through 1999.

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
	Part-time Permanent Recycling/Beautification Coordinator (1,560 hrs)	1	1	1	1
	Full-Time Temporary Convenience Center Attendant II	2,080 hrs	0 hrs	0 hrs	0 hrs
	Part-Time Temporary Convenience Center Attendant I	1,248 hrs	1,248 hrs	1,040 hrs	1,040 hrs
	On-call Convenience Center Attendants	720 hrs	720 hrs	720 hrs	720 hrs
Mosquito Control	Seasonal Positions Assistant Biologist Mosquito Control Operator	1,160 hrs 500 hrs	1,160 hrs 500 hrs	1,160 hrs 500 hrs	
		1,660 hrs	1,660 hrs	1,660 hrs	1,660 hrs
	Page G-11				
Contribution to Courts/ Judicial	Circuit Court				
	Full-Time Permanent* Court Administrator	2	2	2	2
	Temporary* Law Clerk	1,317 hrs	1,317 hrs	1,317 hrs	1,317 hrs
New Courthouse	Full-Time Permanent Courthouse Superintendant Custodian***	0	0	0	1 1
		0	0	0	2
	Part-time Permanent Custodian (1,040 hours)	0	0	0	1
Clerk of the Circuit Court	Constitutional Officer Clerk of the Circuit Court	1	1	1	1
	Full-Time Other* Assistant Chief Deputy Deputy Clerk IV Deputy Clerk II Deputy Clerk I Senior Clerk Typist	0 1 4 4 0	1 1 3 3 1	1 1 3 4	1 1 3 4
		9	9	9	9
	Part-Time Other** General Office Clerk (2,912 hrs total)	2	2	2	2
	Part-Time Limited-Term**				

	<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
General Office Clerk (1,560 hrs)	1	1	1	0

^{*}Positions partially funded by both County and City of Williamsburg.

^{**}Positions funded by the State.

^{***}Positions moved from Building Maintenance

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
Commonwealth	Constitutional Officer*				
Attorney	Commonwealth Attorney	1	1	1	1
	Full-Time Other*				
	Attorney IV	1	1	1	1
	Attorney III	1	1	1	1
	Juvenile Justice Attorney I	0	1	1	1
	Prosecutor	0	0	0	1
	Paralegal Assistant	1	1	1	1
	Secretary	1	1	1	1
	Administrative Aide I	1	1	1	1
		5	6	6	7
	Full-Time, Limited Term**				
	Assistant Commonwealth Attorney II	1	0	0	0
	Part-Time Other*				
	Secretary (1,560 hours)	0	0	1	1
	Part-Time Temporary**				
	Law Clerk	1,000 hrs	1,000 hrs	1,000 hrs	1,000 hrs
Sheriff	Constitutional Officer*				
	Sheriff	1	1	1	1
	Full-Time Other*				
	Deputy Sheriff***	5	12	12	15
	Civil Process Server	1	1	1	1
	Secretary***	0	1	1	1
		6	14	14	17

^{*}Positions approved and partially funded by the State.

^{**}Positions funded by the County and the City of Williamsburg.

^{***}Eight positions added January 1, 1998, when Sheriff combined with City of Williamsburg.

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
Police Department	Full-Time Permanent				
1	Police Chief	1	1	1	1
	Deputy Police Chief	1	1	1	1
	Police Major	1	1	1	1
	Investigator/Sr. Investigator	6	6	6	6
	Lieutenant	6	6	6	6
	Property Control Officer	1	1	1	1
	Police Officer/Senior Officer/Master				
	Officer/Recruit	35	35	38	40
	Crime Prevention Officer	1	1	0	0
	Police Planner/Analyst	1	1	1	1
	Administrative Secretary	1	1	1	1
	Police Records Clerk	1	1	1	1
	Senior Office Assistant	1	<u> </u>	1	1
		56	56	58	60
	Full-Time, Limited-Term*				
	Police Officer	3	4	2	2
	Part-Time, Limited-Term				
	Grant Administrator (780 hrs)	1	1	1	1
Animal Control	Full-Time Permanent				
	Animal Warden	1	1	1	1
	Deputy Animal Warden	1	<u> </u>	1	1
		2	2	2	2
	Part-Time Permanent				
	Deputy Animal Warden (1,560 hrs)	0	1	1	1
	On-Call				
	Deputy Animal Warden	1,790 hrs	450 hrs	450 hrs	450 hrs

^{*}Grant supported positions.

	Page G-14				
Fire Department	Full-Time Permanent				
	Fire Chief	1	1	1	1
	Deputy Chief	1	1	1	1
	Fire/EMS District Chief	3	3	3	3
	Fire/EMS Captain	12	12	15	15
	Fire Inspector	1	0	0	0
	Deputy Fire Marshal	0	1	1	1
	Fire Prevention and Safety Officer	1	0	0	0
	Firefighter/Senior Firefighter/Firefighter	34	35	44	44
	Medic/Senior Firefighter Medic/Recruit				
	Administrative Secretary	1	1	1	1

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
		54	54	66	66
	Part-Time Permanent				
	Senior Office Assistant (1,040 hrs)	1	0	0	0
	Senior Office Assistant (1,560 hrs)	0	1	1	1
Emergency Medical Service	ees Full-Time Permanent				
	Fire/EMS Captain	3	3	3	3
	Firefighter Medic/Senior Firefighter Medic/ Firefighter/Senior Firefighter	13	13	13	14
	District Chief	1	1	1	1
		17	17	17	18
Emergency Services	Full-Time Permanent				
	Administrative Secretary	1	1	1	1
	Part-Time Permanent				
	Deputy Emergency Services Coordinator (1,248 hrs)	1	1	1	1
Radio Maintenance	Full-Time Permanent	1	1	1	1
	Electronics Technician	1	1	1	1

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
Central Dispatch	<u>Full-Time Permanent</u> Emergency Communications Director	1	1	1	1
	Telecommunicator Trainee/				
	Telecommunicator	6	6	7	9
	Senior Telecommunicator	4	4	4	4
		11	11	12	14
	Part-Time Permanent				
	Telecommunicator Trainee/	4	4	4	4
	Telecommunicator (4,160 hrs)				
Community Services	Full-Time Permanent				
Office	Community Services Manager	1	1	1	1
	Assistant Manager	1	1	1	1
	Administrative Secretary	1	1	1	1
	Senior Human Services Specialist	1	1	1	1
	Human Services Specialist	1	1	1	1
		5	5	5	5
Communications and	Full-Time Permanent				
Neighborhood Connections	Communications and Neighborhoods Administrator	1	1	1	1
Connections	Communications/Video Coordinator	1	1	1	1
	Healthy Community Coordinator**	0	0	0	1
	Neighborhood Resource Coordinator	1	1	1	1
	Video Engineer	1	1	1	1
		4	4	4	5
	Full-Time, Limited-Term	7	7	7	3
	Communications/Cable Specialist*	1	1	1	1
	Healthy Community Coordinator**	0	1	1	0
		1	2	2	1
	Part-Time, Limited Term	0	0	0	
	Communications Specialist (1,040 hrs.)	0	0	0	1
Satellite Office	Full-Time Permanent				
	Citizens Assistance Officer II	1	1	1	1
	Citizens Assistance Officer I	1	1	1	2
		2	2	2	3
*Partially funded by the ci	ity of Williamsburg.				
**Position was grant fund					
	Page G-16				
Satellite Office,	Part-Time Permanent				
Continued	Citizen Assistance Officer I (1,040 hrs)	1	1	1	0
Parks and Recreation	Full-Time Permanent				
	Superintendant of Recreation	1	1	1	1
	Administrative Secretary	1	1	1	1
	Recreation Program Specialist	2	2	2	0
	Recreation Program Coordinator	4	4	3	5
	Sr. Recreation Program Coordinator	1	1	1	1
	Superintendent of Parks	1	1	1	1
	Secretary	1	1	1	1

	<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	<u>FY 00</u>
Community Centers Administrator	2	1	1	1
Senior Customer Assistant	6	6	5	5
Lead Custodian**	2	2	0	0
Senior Operations and Aquatic Coordinator	1	1	1	1
Aquatic Coordinator	1	1	2	2
Automated Systems Specialist	0	0	1	1
Customer Service Coordinator	1	1	1	1
Parks and Recreation Director	1	1	1	1
Deputy Director	0	1	1	1
Park/Greenway Planner*	0.50	0.50	0.50	1
Management Assistant	1	0	0	0
Revenue Development Administrator	0	1	1	1
Fiscal Specialist	1	1	1	1
Account Clerk I	0	1	1	1
	27.5	28.5	26.5	27.0
Part-time Permanent				
Senior Recreation Leader (11,414 hrs)	8	8	8	8
Lifeguard (9,828 hrs)	7	7	7	7
Custodian (9,022 hrs)**	7	7	0	0
Customer Assistant (16,296 hrs)	16	14	14	14
Senior Customer Assistant (2,418 hrs.)	0	2	2	2
Park Supervisor (1,469 hrs)	1	1	1	1
Park Attendant (2,418 hrs)	2	0	0	0
Fitness Attendant (11,115 hrs)	7	9	9	9
Office Assistant (1,300 hrs)	1	1	0	0
Senior Office Assisant (1,560 hrs)	0	0	1	1
	49	49	42	42

^{*}Split with the Planning Division through FY 1999

^{**}Moved to Facilities Management, beginning in FY 1999.

	Page G-17				
Parks and Recreation,	Seasonal Positions				
Continued	Recreation Leader	16,413 hrs	24,866 hrs	24,866 hrs	25,482 hrs
	Senior Recreation Leader	2,440 hrs	11,530 hrs	1,964 hrs	2,838 hrs
	Bus Driver	691 hrs	1,300 hrs	1,300 hrs	1,300 hrs
	Lifeguard	2,563 hrs	2,563 hrs	2,563 hrs	2,563 hr
	Customer Assistant	780 hrs	780 hrs	0 hrs	0 hrs
	Park Supervisor	920 hrs	920 hrs	920 hrs	920 hr
	Park Attendant	<u>5,856</u> hrs	5,856 hrs	5,106 hrs	5,106 hrs
		29,663 hrs	47,815 hrs	36,719 hrs	38,209 hrs
	<u>On-Call</u>				
	Lifeguard	1,284 hrs	1,284 hrs	2,246 hrs	2,246 hr
	Fitness Attendant	624 hrs	624 hrs	624 hrs	624 hr
	Custodian**	338 hrs	338 hrs	0 hrs	0 hr
	Customer Assistant	<u>780</u> hrs	780 hrs	1,348 hrs	1,348 hr
		3,026 hrs	3,026 hrs	4,218 hrs	4,218 hr
	Part-Time Temporary				
	Account Clerk I	1,040 hrs	0 hrs	0 hrs	0 hr

		<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>	FY 00
Cooperative	Full-Time Other*				
Ext. Service	Unit Administrator	1	1	1	1
	Extension Agent	2	2	2	2
		3	3	3	3
	On-Call				
	Secretary	0 h	rs 520 hrs	600 hrs	600 hrs

^{*}Funded primarily by Federal and State Governments.

^{**}Moved to Facilities Management, beginning in FY 1999.